



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 17, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Chris Hills, Planning Director; Jimmy Overton, Finance Officer; Tim Guffey, Fire Chief; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Jason Brown, Senior Planner; Jennifer Currin, Senior Planner; Lawrence Capps, Police Chief; Ben Turnmire, Administrative Intern.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda with the following amendment: REMOVE New Business item Town Hall AH#1 and AH#2 Design Build Contract. Motion seconded by Councilor Tripp and carried unanimously.

ITEM II. APPROVAL OF MINUTES

Nothing at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Police Promotion Recognitions

Police Chief Lawrence Capps recognized the following employees for their recent promotions within the Police Department:

Lieutenant Steve Bailey

Lieutenant Ginger Keel

Sergeant Ron Fullerton

Mayor Killen administered the oath of office to Sergeant Ron Fullerton.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Nothing at this time.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Ordinance FY2016

Adopt FY2016 Annual Operating Budget Ordinance.

B. Budget Amendment 2015 09

Adopt Budget Amendment 2015 09.

C. KRX/Triangle Transit Contract Amendment

Authorize the Town Manager to execute the Amendment to the Interlocal Agreement between the Town of Knightdale and Triangle Transit.

**...Motion by Mayor Pro Tem Chalk to adopt the Consent Agenda.
Motion seconded by Councilor Tripp and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces

that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Hampton Inn Annexation

ORD #15-06-17-001

Public hearing opened at 7:08 p.m.

Senior Planner Jason Brown presented a petition from Hinton Land, LLC to voluntarily annex one tract consisting of approximately 4.29 acres located east of Hinton Oaks Blvd and north of the Target Shopping Center. Mr. Brown answered questions from Council and recommended that Council close the public hearing and adopt Ordinance #15-06-17-001.

No one else approached.

...Motion by Councilor Roberson to close the public hearing at 7:11 p.m. and adopt Ordinance #15-06-17-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. Glenmere UAA Amendment

ORD #15-06-17-002

Public hearing opened at 7:11 p.m.

Senior Planner Jennifer Currin presented an amendment to the Glenmere Utility Allocation Agreement. Ms. Currin answered questions from Council and recommended that Council close the public hearing and approve the Glenmere UAA Amendment and adopt Ordinance #15-06-17-002.

No one else approached.

...Motion by Councilor Young to close the public hearing at 7:14 p.m. and approve the Glenmere UAA Amendment and adopt Ordinance #15-06-17-002. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

C. Poplar Creek Village UAA Amendment

Public hearing opened at 7:14 pm.

Senior Planner Jennifer Currin presented an amendment to the Poplar Creek Village Utility Allocation Agreement. Ms. Currin answered questions from Council and recommended that Council continue the public hearing to the July 6, 2015 Town Council Meeting.

...Motion by Councilor Swan to continue the public hearing to the July 6, 2015 Town Council Meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS
Nothing at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
Smithfield Road CMAQ/STP-DA
Construction Administration Contract Increase
Town Manager Seth Lawless presented change orders from Stewart Engineering for the Smithfield Road Sidewalk and Intersection projects due to the weather and utility relocations. Mr. Lawless answered questions from Council and recommended that Council approve Change Order #1 for the Smithfield Road Intersection (CMAQ) and Sidewalk (STP-DA) Construction Administration and Materials Testing requested by Stewart.

...Motion by Councilor Swan to approve Change Order #1 for the Smithfield Road Intersection (CMAQ) and Sidewalk (STP-DA) Construction Administration and Materials Testing requested by Stewart. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. NEW BUSINESS
Town Hall AH#1 and AH#2 Design Build Contract
Removed upon adoption of agenda.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
Councilor Roberson reported discussion of continued police hiring process, speeding concerns in Emerald Pointe subdivision, report of Captain Boggs' retirement July 31st, and training for fire and police personnel in crowd management.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Mayor Pro Tem Chalk to enter closed session at 7:34 p.m. to discuss a personnel matter pursuant to NC General Statute 143-318.11. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XV. ADJOURNMENT

...Motion by Councilor Swan to adjourn at 7:59 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts